



**school on wheels inc.**  
Tutoring Homeless Children Since 1993

## Grow Your Mind: School on Wheels Summer Program 2015

**About the Program:** During the course of the summer, students and tutors will focus on a minimum of two topic areas to address academic gaps. The Summer Program will provide pre-assessments in order to identify these gaps, as well as lesson plans for K-7 grade levels, subjects, and topic areas. The program will focus on how well the students learn a specific topic, rather than on test scores, and will also encourage goal-setting and establishing a growth mindset, the belief that basic abilities can be developed through hard work and determination. While assessments and lesson plans have been developed for K-7 students, portions of the program will be useful for all.

### Pre-Assessment Process:

1. Students and tutors decide whether to focus their tutoring sessions on English or math (or both, if sufficient time).
2. Based on the decision in step 1, students take an English or math assessment based on the grade the student completed during the school year. For example, if a student just finished the 4<sup>th</sup> grade, he/she will take the 4<sup>th</sup> grade assessment. **Note:** If the tutor knows his/her student's working grade level to be different than their official grade level, the student should take the appropriate grade-level assessment.
3. The student can take the assessment either electronically (via computer or tutor's phone) or by hand. If the student takes a hand-written exam, the tutor must enter the student's response using the website link listed on the last page of the assessment. For assistance, please contact Andrea Aguinaldo at [aaguinaldo@schoolonwheels.org](mailto:aaguinaldo@schoolonwheels.org).

### Setting Academic Goals:

1. Tutors will receive an email from School on Wheels within a week after submitting the assessment. The email will either list topic areas to focus on or instruct tutors to administer another grade-level evaluation based on the student's performance. If the student received 80% or higher, the student will take the next grade-level evaluation. If the student completes 50% or less of the evaluation correctly, he/she must take the previous grade-level evaluation.
2. Based on the assessment results, students and tutors will create an academic goal plan to fill in academic gaps. School on Wheels recommends students and tutors work on a minimum of two specific topics based on the pre-assessments. Students and tutors may work on more than two topics as long as the academic plan is manageable within the timeframe of the 3-month Summer Program.
3. For convenience, curriculum resources are available on the School on Wheels website. The resources are listed by subject, grade level, and topic, and are aligned with specific assessment questions. Though using the School on Wheels curriculum resources is not mandatory, it will make planning for sessions easier.

### Tutor Mid-Evaluation:

1. After 5 weeks of tutoring, tutors will answer a short School on Wheels survey checking on students' academic goal progress. Tutors should emphasize the process of learning and discuss challenges and progress with student.

### Post-Assessment:

1. One week prior to the end of the Summer Program (9th week), students will take a post-assessment that is identical to the pre-assessment. Again, students may take the assessment electronically or by hand. Students will have **to complete** the entire assessment. However, they will only be **evaluated based on how well they answer questions related to their academic goals**.
2. At the beginning of the post-assessment, tutors must choose the topics covered during the tutoring sessions with their students.
3. If the student takes a hand-written exam, the tutor **must** enter the student's response using the web link listed on the last page of the assessment. If the student takes an electronic exam, the tutor will receive an email from School on Wheels with the student's progress.
4. Tutors share accomplishments with students during the last session, accentuating the student's development.

Thank you for taking part in the School on Wheels Summer Program!